

C. Pleading Attachments.

- 1. Definition.** A “pleading attachment” is any document filed in support of, or in conjunction with, any pleading or proof of claim filed with the Authorizing Court. A pleading attachment shall be submitted as a PDF attachment to (and docketed with) the main document.

Exception¹: Memorandum of Law. A memorandum of law pertaining to a pleading must be filed separately and linked as a related document to such pleading.

Exception²: Trial Exhibits. No trial exhibit shall be filed by electronic means.

- 2. Summary or Excerpt Required.** Except as stated below or otherwise authorized by separate court order, no document in excess of forty (40) pages shall be filed as a pleading attachment. In lieu thereof, the Electronic Filer shall either create and thereafter file as the pleading attachment:
- (a) an accurate summary of such document; or
 - (b) an excerpt of such portion of such document as may be directly germane to the issue being presented to the Court provided; however, that the excerpted material is clearly and prominently identified as such.
- 3. Service of Complete Copy Upon Request.** If a summary or excerpt is filed with the Court as a pleading attachment, any party entitled to service of the pleading under the Federal Rules of Bankruptcy Procedure, the Local Rules of any Authorizing Court or any court order has a right to request service of a complete copy of the source document for which the summary or excerpt is submitted and the filing party shall immediately comply with such request at no charge to the requesting party. A complete copy of the source document must also be available for distribution to the Court and opposing parties at any scheduled hearing pertaining to the matter.
- 4. Exceptions to the Summary/Excerpt Requirement.** Pleading attachments to the following pleadings are excepted from the summary/excerpt requirement expressed above and shall instead be filed in their entirety by electronic means, subject to the PDF file limitations imposed by Section III(A)(6) of this Appendix:
- (a) Chapter 9 or Chapter 11 Plan of Reorganization;
 - (b) Disclosure Statement;
 - (c) Application for Compensation and/or Reimbursement of Expenses;
 - (d) Applications to Employ pursuant to Fed. R. Bankr. P. 2014;

- (e) Motion to Dismiss pursuant to Fed. R. Bankr. P. 7012;
- (f) Motion for Summary Judgment pursuant to Fed. R. Bankr. P. 7056;
- (g) Motion for TRO/Injunctive Relief pursuant to Fed. R. Bankr. P. 7065;
- (h) Motion for New Trial or to Alter/Amend Judgment pursuant to Fed. R. Bankr. P. 9023;
- (i) Motion for Relief from Judgment/Order pursuant to Fed. R. Bankr. P. 9024;
- (j) Motion for Remand pursuant to Fed. R. Bankr. P. 9027;
- (k) Trustee's Final Report and Account (in all chapters);
- (l) Any documents containing affidavits or verified statements; and
- (m) Proofs of Claim.

5. Paper Copy for Chambers Required. Unless otherwise ordered, a complete paper copy of the following pleadings, including all attachments thereto, should be delivered within 24 hours of the electronic filing to the Clerk of the Authorizing Court for use by the assigned judge. Such pleadings are designated below according to district:

(a) Northern District:

- (1) Chapter 9 or Chapter 11 Plan of Reorganization;
- (2) Disclosure Statement;
- (3) Motion for Summary Judgment;
- (4) Application for Compensation and/or Reimbursement of Expenses; and
- (5) Motion to Dismiss pursuant to Fed. R. Bankr. P. 7012.

(b) Southern District:

- (1) Chapter 9 or Chapter 11 Plan of Reorganization;
- (2) Disclosure Statement;
- (3) Any motion or application filed under Fed. R. Bankr. P. 2014, 7012, 7056, 7065, 9023 or 9024;
- (4) Trustee's Final Report and Account (in all chapters); and
- (5) Any documents containing affidavits or verified statements.

(c) Eastern District:

- (1) Chapter 9 or Chapter 11 Plan of Reorganization;
- (2) Disclosure Statement;
- (3) Motion for Summary Judgment;
- (4) Application for Compensation and/or Reimbursement of Expenses
(only when fee exhibit exceeds 25 pages); and
- (5) Motion to Dismiss pursuant to Fed. R. Bankr. P. 7012 (if over 25 pages).

(d) Western District:

None at this time.